

THE EMPLOYER

The Cross-Border Road Transport Agency (C-BRTA) is a statutory authority, established in terms of Section 4 Act No. 4 of 1998 as amended, to regulate cross border road transport by providing an unsurpassed service through regulating cross border movements, facilitating resolution of constraints along the various transport corridors and borders as well as through effective law enforcement. Four key focus areas of the C-BRTA. (1) Facilitation; (2) Research & Advisory; (3) Regulatory Services and (4) Law Enforcement. The C-BRTA Offices is located at 350 Witch-Hazel Street, Eco Point Office Park, Block A, Eco Park, Centurion, Pretoria. For more information visit www.cbrta.co.za

JOB PURPOSE

To implement Supply Chain Strategy. This includes acquiring resources within budget and facilitating communication between the enterprise and its service providers to deliver products and services according to planned and unplanned requirements. The role requires the minimisation of shortages and to keep the costs down by directing or coordinating purchasing, and financial forecasting services or activities to limit costs and improve accuracy, customer service, or safety and to direct the movement, storage, or processing of inventory.

REQUIREMENTS

Formal Qualifications:

A degree or NQF level 7 qualification in procurement / supply chain management or related discipline.

Experience:

- 5 years' experience in a supply chain management environment.
- 3 years in supervisory position within SCM

KEY PERFORMANCE AREAS

The successful candidate will be responsible for the following:

- Manage internal and external customer / supplier relationship
- Manage supply chain management processes.
- Manage the administration processes in the SCM.
- Contract management and financial monitoring
- Monthly reporting on SCM activities.
- People Management

COMPETENCY REQUIREMENTS

- Contract Management
- Tender / Bidding Processes
- Functions of tender committees
- In depth knowledge and understanding of Cross-Border Road Transport Act and its Regulations, as amended.
- Knowledge and understanding of Public Finance Management Act (PFMA), BBBEE, Treasury Regulations on Procurement and Supply Chain.
- Knowledge and understanding of PPPFA.
- Systems Analysis
- Knowledge and understanding of Risk Management.
- Knowledge and understanding of Auditing.
- Knowledge and understanding of Corporate Governance
- In-depth knowledge of the Project Management cost accounting, e-business/e-procurement systems, global awareness, good business ethics and understanding of legal contracts.

Submit detailed CV's including certified copies of qualifications and ID copy (certified copies must not be more than 3 months) to: Ayanda Zwane at recruitment11@cbrta.co.za and please quote the reference number.

BENEFITS:

Employer offers an all-inclusive remuneration package of R893,300. 00 p.a.

NB: This position will be filled in line with the Agency's Employment Equity targets. People with disabilities and blacks are encouraged to apply

Closing Date: 29 November 2022

C-BRTA reserves the right not to appoint.

Short-listed candidates will be subjected to reference and background checks. Application received after the stipulated closing date and time will not be considered. Should you not hear from the C-BRTA within one month after the closing date, kindly consider that your application was unsuccessful.

"The C-BRTA is committed to employment practices that redress past imbalances in respect of race, gender, creed, and disability, and as such the relevant policies will be considered during selection and placement."

The applicant at the level of Executive position, Senior Management position or any other position as determined by the C-BRTA will be subjected to competency assessments.

In order to consider any application for employment, the Agency will have to process your personal information. The documents submitted will be solely used for recruitment purposes. The Protection of Personal Information Act, 4 of 2013 (POPIA) provides that when one processes another's personal information, such collection, retention, dissemination, and use of that person's personal information must be done in a lawful and transparent manner.

In order to give effect to this right, the Agency is under a duty to provide you with a number of details pertaining to the processing of your personal information. These details are housed under the **HR Processing Notice**, which can be accessed and viewed on the C-BRTA website: <https://www.cbrta.co.za/legal> which **HR Processing Notice** we request you kindly download and read.