

HR & ADMIN

PROGRAMME PERFORMANCE INDICATOR		BASELINE	ANNUAL TARGET	Q2 TARGETS			REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE
1.1.4.1	Percentage improvement in organisational culture	62% satisfaction levels	100% Implementation of the prioritised culture change recommendations from the snap survey	Progress report linked to approved implementation plan submitted to Board for noting	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	<p>Progress report was not submitted as the Implementation Plan had not yet been approved by the Board, however, the Culture Change implementation plan was approved by Board on 27 September 2016.</p> <p>A Culture Change Implementation plan was approved by Board as a recovery for Quarter 1 performance.</p> <p>A progress report has been drafted but will only be submitted to Board during the 3rd Quarter.</p>	<p>Board Submission for Progress report linked to approved implementation plan</p> <p>Progress report linked to approved implementation plan</p>
1.1.4.2	Facilitate the migration of the Road Transport Inspectorate function to RTMC	New indicator	Migration of Road Transport Inspectorate function to RTMC	Progress report linked to approved implementation plan submitted to Board for noting	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	<p>The Implementation Plan had not yet been finalised for Board approval. This was submitted and the progress report will be submitted in the 1st month of Q3.</p> <p>The RTI migration implementation plan was submitted to Board for noting as a recovery for Quarter 1 performance on 27 September for noting.</p> <p>A progress report has been drafted for submission in the first month of quarter 3</p>	<p>Board Submission for Progress report linked to approved implementation plan</p> <p>Progress report linked to approved implementation plan</p>

NB: An indicator is only achieved when all its targets have been met

FINANCE & SCM

0.00%

PROGRAMME PERFORMANCE INDICATOR		REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE						
					Q2 TARGETS			REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE	
1.2.1	Developed and implemented new revenue streams as per financial sustainability strategy	Quarterly	Approved strategy Additional revenue stream implemented	Revised financial sustainability strategy Implemented cross-border user charges as a new revenue stream	Submitted to the Minister a proposal to have the revenue streams implemented	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	The introduction of cross border charges requires a partnership approach with the Department of Transport and buy-in from other government stakeholders (SARS, DTI, DIRCO, Department of Tourism). Due to the nature and impact of the project, the Agency requested the Department to inform relevant government stakeholders of the need to consult with them on the intention to introduce cross border charges. Letters were drafted and sent to the Office of the Director-General for consideration and signature before dissemination to the stakeholders. The Agency is still awaiting the Department's response.	The Agency has developed a Comprehensive Business Case for the introduction of cross border charges and submitted same to the Department of Transport and Ministry. A joint Task Team was established comprising of officials from the Department and the C-BRTA. The Terms of Reference for the Task Team as well as the project plan were drafted and submitted to the Department for further consideration and inputs. The Task Team has not met in the second quarter to consider and approve the project plan. The Office of the Director-General was approached to provide support with regard to consultations with key stakeholders (SARS, DTI, DIRCO, Department of Tourism).	Ministerial Submission for proposal to have the revenue streams implemented Proposal for the revenue streams to be implemented

100%

KPI not achieved	1	Target not achieved	1
KPI(S) FOR THE QUARTER	1	Target achieved	0
ACHIEVED	0	Total targets	1
QUARTERLY PERFORMANCE	0.00%		

NB: An indicator is only achieved when all its targets have been met

PROGRAMME PERFORMANCE INDICATOR	REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE						
				Q2 TARGETS		REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE		
1.3.1 Developed and implemented new business system	Quarterly	Developed and implemented new permit system	Developed and piloted new permit system at Head Office	Submitted progress report as per project plan to the Board for noting	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	The project plan has not yet been approved due to the integrated enterprise architecture update. However there is progress on the project as reported on the Progress report submitted.	The Project plan is being updated with latest developments on scope enhancement. The Progress report has been approved by EXCO and noted by Board accordingly.	Board submission for the progress report of the project plan on piloted new permit system Progress report as per project plan
1.3.2 Optimise Technology Foundation	Quarterly	New indicator	Upgraded Technology Platforms	Submitted progress report as implementation plan to the Board for noting	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	A Progress reported was drafted so as to provide progress to-date on project even though progress is not as per implementation plan. This report was then submitted to Board for noting. Terms of Reference (ToR) for the back-end and front end upgrade defined but pending Bid Adjudication Committee (BAC) approval. This delay then resulted in the procurement process as targeted in the implementation plan to be delayed as well.	Terms of Reference (ToR) for the back-end and front end upgrade defined but pending Bid Adjudication Committee (BAC) approval. A Progress reported was drafted so as to provide progress to-date on project even though progress is not as per implementation plan. This report was then submitted to Board for noting.	Board submission for the progress report on Upgraded Technology Platforms Progress report as per implementation plan

100%

ACHIEVED	0	Total targets	2
QUARTERLY PERFORMANCE		0.00%	

NB: An indicator is only achieved when all its targets have been met

GOVERNANCE & LEGAL SERVICES

0.00%

PROGRAMME PERFORMANCE INDICATOR		REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE						
					Q2 TARGETS			REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE	
1.4.1	Implemented fraud and corruption prevention programmes	Quarterly	Developed anti-corruption strategy Developed integrity management framework	60 % fraud and corruption programmes implemented	10 % fraud and corruption programmes implemented	<input type="checkbox"/>	Not Achieved	KPI Not Achieved	The consultation with external Stakeholders is still ongoing. The Division could only consult with freight and passenger transport cross border operators. The planned consultation with relevant Government Departments was proposed to be conducted through the Department of Transport. Correspondence was sent to DoT requesting that, as the process owner, invitations to relevant Departments be issued from their side. The development of the Legislative	The quarter 2 fraud and corruption report.	Report on 10% fraud and corruption programmes implemented. Register for Fraud and Corruption programmes
1.4.2	Developed Business Case on cross-border comprehensive levying of cross-border charged		Consultation and development of a business case on comprehensive levying of cross border user charges	Submitted a draft legislative proposal on comprehensive levying of cross-border user charges	Submitted a draft legislative proposal on comprehensive levying of cross-border user charges to the Board	<input type="checkbox"/>	Not Achieved	KPI Not Achieved		Consultations were only held with freight and passenger transport cross border operators. A draft Project Plan and Operators Consultation report was then compiled for the Quarter	Board submission on draft legislative proposal on comprehensive levying of cross-border user charges Draft legislative proposal on comprehensive levying of cross-border user charges

KPI(S) not achieved	2	Target not achieved	2
KPI(S) FOR THE QUAR	2	Target achieved	0
ACHIEVED	0	Total targets	2
QUARTERLY PERFORMANCE		0.00%	

100%

NB: An indicator is only achieved when all its targets have been met

REGULATORY SERVICES

100.00%

PROGRAMME PERFORMANCE INDICATOR	REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE					
				Q2 TARGETS			REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE
2.1 Implemented scientific tool used by the Regulatory Committee to manage supply and demand cross-border passenger transport	Quarterly	Piloted and implemented scientific tool on three (3) main corridors	Impact assessment on the three (3) main corridors Refinement of the scientific tool	Progress report on the pilot implementation to the Regulatory Committee for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	Consultations were executed with Namibia, Malawi and Zimbabwe during the quarter under review. The Ministry of Transport & Infrastructural Development: Zimbabwe and the Ministry of Transport and Public Works: Malawi concurred to pilot the model for 6 months starting from 1 August and 1 September 2016, respectively. Management is awaiting feedback from the Road Transport Safety Agency on the piloting of the model on the Zambia route. The Progress report on the pilot implementation was submitted and	Regulatory committee submission for the progress reports on the pilot implementation Progress reports on the pilot implementation
2.2 Developed and Implemented Operator Compliance Accreditation Scheme (OCAS)	Quarterly	Consultation with key stakeholders Revised Feasibility Report	National Feasibility Assessment	Consult with key transport stakeholders to facilitate the National Feasibility Assessment	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	The following stakeholders were consulted during the quarter under review: Federation of Eastern and Southern African Road Transport Association (FESARTA); Road Freight Association (RFA); South African Association of Freight Forwarders (SAAFF); National Cross-Border Taxi Organization (NCBTO); Maputo Corridor Logistics Initiative; Trans-Kalahari Corridor Secretariat; Walvis Bay Corridor Group Secretariat; South African Commuter Coach Bus Operator Association. Questionnaires were also circulated to the stakeholders that have been consulted during the quarter under review including SARS and DHA, as part of consultation to deliver on	Consultation reports

KPI(S) not achieved	0	Target not achieved	0
KPI(S) FOR THE QUARTER	2	Target achieved	2
ACHIEVED	2	Total targets	2
QUARTERLY PERFORMANCE			100.00%

100%

ROAD TRANSPORT INSPECTORATE

100.00%

PROGRAMME PERFORMANCE INDICATOR		REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE						
					Q2 TARGETS			REASON(S) FOR NON / OVER -ACHIEVEMENT/	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE	
3.1	Percentage increase in the number of inspections conducted	Quarterly	New indicator	5% increase in the number of inspections baseline	58 534 number of inspections conducted	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	Over Achievement targeted inspections conducted at busy regions such as Limpopo. Upington recorded a higher percentage of inspections due to permanent deployment at Vroolsdrift POE	The percentage increase achieved was 31.66% (58 543-77 066/58 543*100)	Quarterly consolidated inspection report
3.2	Number of key findings reports on inspections and prosecutions	Quarterly	New indicator	4 Law enforcement reports (Section 39 (2))	Submitted law enforcement report (Section 39 (2)) to the Board for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved		Sect 39(2) report noted by the Board on 27-9-2016.	Board submission of Law enforcement report Law enforcement report

KPI(S) NOT ACHIEVED	0	TARGETS NOT ACHIEVED	0
KPI(S) ACHIEVED	2	TARGETS ACHIEVED	2
KPI FOR THE QUARTER	2	TOTAL TARGET	2
QUARTERLY PERFORMANCE		100.00%	

100.00%

NB: An indicator is only achieved when all its targets have been met

FACILITATION AND INDUSTRY DEVELOPMENT

100.00%

Programme Performance Indicator	REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE					
				Q2 TARGETS		REASON(S) FOR NON / OVER - ACHIEVEMENT/	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE	
4.1 % of operator constraints addressed within 6 months	Quarterly	New indicator	70% of operator constraints addressed within 6 months of reporting	Submitted report on 70% operator constraints addressed within 6 months of reporting to the Board for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	The percentage achieved at the end of the quarter was 72.72% based on resolution of 8 out of 11 constraints that were registered. The progress report on operator constraints addressed was submitted to the Board for noting.	Board Submission of Report on operator constraints addressed to Board Report on operator constraints addressed
4.2 % resolution of passenger transport conflicts registered and resolved within 6 months	Quarterly	New indicator	70% of operator transport conflicts resolved within 6 months of reporting	Submitted progress report on 70% resolution of passenger transport conflicts registered and resolved within 6 months to the Board for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	The percentage achieved at the end of the quarter was 71.43% based on resolution of 5 out of 7 conflicts that were registered. The progress report on passenger transport conflicts resolved was submitted to the Board for noting.	Board Submission of report on resolution of passenger transport conflicts registered to the Board Report on resolution of passenger transport conflicts registered
4.3 Number of Industry Partnership Development Plan (IPDP) recommendations implemented			4 stakeholder forums	Submitted Board Stakeholder forum reports for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	Cross Border Bus Operators Forum conducted and a report was submitted to the Board for noting.	Board Submission on stakeholder forum reports Stakeholder forum reports

100.00%

KPI(S) NOT ACHIEVED	0	TARGETS NOT ACHIEVED	0
KPI(S) ACHIEVED	3	TARGETS ACHIEVED	3
KPI FOR THE QUARTER	3	TOTAL TARGETS	3
QUARTERLY PERFORMANCE		100.00%	

NB: An indicator is only achieved when all its targets have been met

OFFICE OF THE CEO

100.00%

PROGRAMME PERFORMANCE INDICATOR	REPORTING PERIOD	BASELINE	ANNUAL TARGET	QUARTERLY PERFORMANCE						
				Q2 TARGETS			REASON(S) FOR NON / OVER-ACHIEVEMENT	ACTUAL PERFORMANCE	SOURCE OF EVIDENCE	
5.1 Number of Annual State of Cross-border operations reports (ASCBOR) submitted to the Minister and other relevant stakeholders	Quarterly	New indicator	1 ASCBOR report to the minister and other stakeholders	Submitted progress report on ASCBOR to the Board for noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved		Data gathering and analysis Stakeholder consultation Progress report completed The progress report on ASCBOR was submitted to the Board for noting.	Board submission of progress report on ASCBOR Progress report on ASCBOR
5.2 Number of country profiles developed or updated	Quarterly	New indicator	2 country (Malawi and Lesotho) profiles developed	Developed country profile (Malawi) for Board noting	<input checked="" type="checkbox"/>	Achieved	KPI Achieved		Data gathering, report consolidation and a final report compilation Final Country Profile Report completed The Board noted the developed country profile (Malawi)	Board submission on country profile (Malawi) Malawi Country profile
5.3 Percentage achieved on client satisfaction survey conducted on freight and passenger (taxis and buses) operators	Quarterly	New indicator	65% customer satisfaction achieved	Progress report on the roll out of survey plan	<input checked="" type="checkbox"/>	Achieved	KPI Achieved		Survey questionnaire developed and a team to conduct surveys identified. Progress Report on the implementation of the Survey Plan	Progress report on the roll out of survey plan EXCO signed minutes
5.4 Number of initiatives to increase C-BRTA's visibility	Quarterly	New indicator	4 presented papers at transport conferences	At least 1 paper presented at transport conferences	<input checked="" type="checkbox"/>	Achieved	KPI Achieved	The conference takes place annually and the convenors allowed the Agency to present more than one paper.	3 Papers were presented and published at Southern African Transport Conference	Conference abstract acceptance Conference call for Paper/Conference invitation Conference presentation Conference programme Conference Paper

100.00%

KPI(S) NOT ACHIEVED	TARGETS NOT ACHIEVED	0
KPI(S) ACHIEVED	TARGETS ACH	4
KPI FOR THE QUARTER	TOTAL TARG	4
QUARTERLY PERFORMANCE		100.00%

ANNEXURE A - DASHBOARD

NO.	STRATEGIC OBJECTIVE	PROGRAMME PERFORMANCE INDICATOR	ANNUAL TARGET	Q2 TARGET(S)	FY 2016/17 - Q2 PERFORMANCE			EVIDENCE
					TARGET ACHIEVED/ NOT ACHIEVED	KPI ACHIEVED/ NOT ACHIEVED	REASON FOR NON-ACHIEVEMENT	
1.1.1	Develop, implement and sustain a high performance culture in the organisation	Percentage improvement in organisational culture	100% Implementation of the prioritised culture change recommendations from the snap survey	Progress report linked to approved implementation plan submitted to Board for noting	Not Achieved	KPI Not Achieved	Progress report was not submitted as the Implementation Plan had not yet been approved by the Board, however, the Culture Change implementation plan was approved by Board on 27 September 2016.	Board Submission for Progress report linked to approved implementation plan Progress report linked to approved implementation plan
1.1.2	To ensure the financial viability and sustainability of the C-BRTA	Facilitate the migration of the Road Transport Inspectorate function to RTMC	Migration of Road Transport Inspectorate function to RTMC	Progress report linked to approved implementation plan submitted to Board for noting	Not Achieved	KPI Not Achieved	The Implementation Plan had not yet been finalised for Board approval. This was submitted and the progress report will be submitted in the 1st month of Q3.	Board Submission for Progress report linked to approved implementation plan Progress report linked to approved implementation plan
		Developed and implemented new revenue streams as per financial sustainability strategy	Revised financial sustainability strategy Implemented cross-border user charges as a new revenue stream	Submitted to the Minister a proposal to have the revenue streams implemented	Not Achieved	KPI Not Achieved	The introduction of cross border charges requires a partnership approach with the Department of Transport and buy-in from other government stakeholders (SARS, DTI, DIRCO, Department of Tourism). Due to the nature and impact of the project, the Agency requested the Department to inform relevant government stakeholders of the need to consult with them on the intention to introduce cross border charges. Letters were drafted and sent to the Office	Ministerial Submission for proposal to have the revenue streams implemented Proposal for the revenue streams to be implemented
1.1.3	Integration of IT systems	Developed and implemented new business system	Developed and piloted new permit system at Head Office	Submitted progress report as per project plan to the Board for noting	Not Achieved	KPI Not Achieved	The project plan has not yet been approved due to the integrated enterprise architecture update. However there is progress on the project as reported on the Progress report submitted.	Board submission for the progress report of the project plan on piloted new permit system Progress report as per project plan
		Optimise Technology Foundation	Upgraded Technology Platforms	Submitted progress report as implementation plan to the Board for noting	Not Achieved	KPI Not Achieved	A progress report was drafted so as to provide progress to-date on project even though progress is not as per implementation plan. This report was then submitted to Board for noting.	Board submission for the progress report on Upgraded Technology Platforms Progress report as per implementation plan
1.1.4	Prevent fraud and corruption	Implemented fraud and corruption prevention programmes	60 % fraud and corruption programmes implemented	10 % fraud and corruption programmes implemented	Not Achieved	KPI Not Achieved		Report on 10% fraud and corruption programmes implemented. Register for Fraud and Corruption programmes
1.1.5	Introduce and implement regulated competition of cross border movements	Developed Business Case on cross-border comprehensive levying of cross-border charges	Submitted a draft legislative proposal on comprehensive levying of cross-border user charges	Submitted a draft legislative proposal on comprehensive levying of cross-border user charges to the Board	Not Achieved	KPI Not Achieved	The consultation with external Stakeholders is still ongoing. The Division could only consult with freight and passenger transport cross border operators. The planned consultation with relevant Government Departments was proposed to be conducted through the Department of Transport. Correspondence was sent to DoT requesting that, as the process owner, invitations to relevant Departments be issued from their side. The development of the Legislative proposal is dependant on the outcome of the envisaged discussion paper.	Board submission on draft legislative proposal on comprehensive levying of cross-border user charges Draft legislative proposal on comprehensive levying of cross-border user charges
		Implemented scientific tool used by the Regulatory Committee to manage supply and demand cross-border passenger transport	Impact assessment on the three (3) main corridors Refinement of the scientific tool	Progress report on the pilot implementation to the Regulatory Committee for noting	Achieved	KPI Achieved	0	Regulatory committee submission for the progress reports on the pilot implementation Progress reports on the pilot implementation
2.1	Improve compliance with road transport legislation	Developed and Implemented Operator Compliance Accreditation Scheme (OCAS)	National Feasibility Assessment	Consult with key transport stakeholders to facilitate the National Feasibility Assessment	Achieved	KPI Achieved	0	Consultation reports
3.1	Improve compliance with road transport legislation	Percentage increase in the number of inspections conducted	5% increase in the number of inspections baseline	58 534 number of inspections conducted	Achieved	KPI Achieved	Over Achievement	Quarterly consolidated inspection report
		Number of key findings reports on inspections and prosecutions	4 Law enforcement reports (Section 39 (2))	Submitted law enforcement report (Section 39 (2)) to the Board for noting	Achieved	KPI Achieved	0	Board submission of Law enforcement report Law enforcement report
4.1	Establish and sustain strategic partnerships with stakeholders so as to enable the Agency to achieve its objectives	% of operator constraints addressed within 6 months	70% of operator constraints addressed within 6 months of reporting	Submitted report on 70% operator constraints addressed within 6 months of reporting to the Board for noting	Achieved	KPI Achieved	0	Progress report on operator constraints addressed Board Minutes extract
		% resolution of passenger transport conflicts registered and resolved within 6 months	70% of operator transport conflicts resolved within 6 months of reporting	Submitted progress report on 70% resolution of passenger transport conflicts registered and resolved within 6 months to the Board for noting	Achieved	KPI Achieved	0	Board Submission of Report on operator constraints addressed to Board Report on operator constraints addressed
		Number of Industry Partnership Development Plan (IPDP) recommendations implemented	4 stakeholder forums	Submitted Board Stakeholder forum reports for noting	Achieved	KPI Achieved	0	Board Submission of report on resolution of passenger transport conflicts registered to the Board Report on resolution of passenger transport conflicts registered
5.1	Proactively provide value added advisory services to Minister of Transport and other relevant stakeholders on cross border matters in the sector	Number of Annual State of Cross-border operations reports (ASCBOR) submitted to the Minister and other relevant stakeholders	1 ASCBOR report to the minister and other stakeholders	Submitted progress report on ASCBOR to the Board for noting	Achieved	KPI Achieved		Board submission of progress report on ASCBOR Progress report on ASCBOR
5.2		Number of country profiles developed or updated	2 country (Malawi and Lesotho) profiles developed	Developed country profile (Malawi) for Board noting	Achieved	KPI Achieved		Board submission on country profile (Malawi) Malawi Country profile
5.3	Promote C-BRTA's reputation	Percentage achieved on client satisfaction survey conducted on freight and passenger (taxi and buses) operators	65% customer satisfaction achieved	Progress report on the roll out of survey plan	Achieved	KPI Achieved		Progress report on the roll out of survey plan EXCO signed minutes
5.4	Position C-BRTA's brand and ensure visibility and awareness	Number of initiatives to increase C-BRTA's visibility	4 presented papers at transport conferences	At least 1 paper presented at transport conferences	Achieved	KPI Achieved	The conference takes place annually and the convenors allowed the Agency to present more than one paper.	Conference abstract acceptance Conference call for Paper/Conference invitation Conference presentation Conference programme Conference Paper

LEGEND
 Certainty that the target will not be achieved or was not achieved in the planned timeframes – major remedial action and urgent intervention is required
 Target achieved
 Target not due in the quarter

OVERALL PERFORMANCE FOR Q2		61.11%
YEAR TO DATE PERFORMANCE BEFORE INCORPORATION OF RECOVERED PERFORMANCE FROM Q1		61.11%
YEAR TO DATE PERFORMANCE AFTER INCORPORATION OF RECOVERED PERFORMANCE FROM Q1		72.22%

PROGRAMME	Q2				
	KPI(S) PER DIVISION	ACHIEVED	STATUS	% ACHIEVED	% NOT ACHIEVED
1 HR and Admin	2	0	🔴	0.00%	100%
2 OCIO	2	0	🔴	0.00%	100%
3 FINANCE & SCM	1	0	🔴	0.00%	100%
4 GOVERNANCE & LEGAL	2	0	🔴	0.00%	100%
5 REGULATORY	2	2	🟢	100.00%	0%
6 RTI	2	2	🟢	100%	0%
7 FID	3	3	🟢	100%	0%
8 OCED	4	4	🟢	100.00%	0%
9 OVERALL PERFORMANCE	19	11			

