**ANNEXURE AD**

**APPLICATION REQUIREMENTS**

**COMPLIANCE CERTIFICATE**

**WITH EFFECT FROM MAY 2019**

As per the conditions of a 5 year cross-border permit, the permit holder must submit annually an application form for compliance. The Compliance Certificate Application must be accompanied by the following supporting documents before the permit expires.

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|  | An original or copy of the Companies and Intellectual Property Commission (CIPC) company certificates issued by a CIPC office or “Certificate of Confirmation” obtained from the official CIPC website at [www.cipc.co.za](http://www.cipc.co.za), not older than one calendar year will be accepted, or in the case of a one-man business, an original or certified copy of the owner’s identity document or passport**.** An original or copy of the National Traffic Information System Number. |
|  | Original or certified copy of a valid **Tax Clearance Certificate of Good Standing**, or the pin number for the Tax Clearance Status System to verify compliance, which is obtainable from the South African Revenue Services (SARS).NATIONAL CALL CENTRE: 0800007277 |
|  | A copy of a valid Motor Vehicle License and Roadworthy Certificate in respect of each vehicle being applied for. |
|  | When submitting copies of letters, documents or contracts in support of an application, please ensure that they are **clear and legible**. Documents that are not clear will not be accepted as supporting evidence. All foreign documents must be translated by a certified translator into English. |

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|  | ANNUAL COMPLIANCE FEE FOR FREIGHT |
|  | CLASS 1<20000kg | R 1080 |
|  | CLASS 2>20000kg | R 1430 |
|  | **ANNUAL COMPLIANCE FEE FOR PASSENGERS** |
|  | Up to 35 seater Minibus | R 630 |
|  | PASSENGERS*> 35 seater Bus* | R 720 |
|  | **ANNUAL COMPLIANCE FEE FOR TOURISTS** |
|  | *Up to 35 seater Minibus* | R 660 |
|  | *>35 seater* Bus | R 760 |

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| **FOR OFFICE USE ONLY** |
| Office Note/Additional Information Permit Posted / Collected | Contact Name & Number: | Date: | Response:  |
| Officer Name & Signature: |  |